

# Agenda

Elmbridge  
Local Committee

We welcome you to  
**Elmbridge Local Committee**  
Your Councillors, Your Community  
and the Issues that Matter to You

## Discussion

Weybridge Parking Review

Trading Standards work in  
Elmbridge

Cycling Updates

Surrey CC Services	Elmbridge BC Services
Education & Children's Services	Environmental Health
Highways & Parking	Housing
Libraries	Leisure & Recreation
Adult Social Care	Off-Street Parking
Trading Standards	Planning Applications
Waste Disposal	Revenue Collection
Youth Services	Street Cleaning
Countryside	Waste Collection
Passenger Transport	
Strategic & Transport Planning	
Fire & Rescue	
Public Health	



## Venue

**Location:** Council Chamber,  
Elmbridge Civic Centre,  
High Street, Esher, KT10  
9SD

**Date:** Monday, 27 June 2016

**Time:** 4.00 pm



SURREY

# You can get involved in the following ways

## ***Write a question***

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

# Get involved

## ***Sign a petition***

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

## **Thank you for coming to the Local Committee meeting**

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

*Email:* [cheryl.poole@surreycc.gov.uk](mailto:cheryl.poole@surreycc.gov.uk)

*Tel:* 01372 832606

*Website:* <http://www.surreycc.gov.uk/elmbridge>



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**SURREY**



### **Surrey County Council Appointed Members**

Mrs Margaret Hicks, Hersham (Chairman)  
Mr Mike Bennison, Hinchley Wood, Claygate & Oxshott (Vice-Chairman)  
Mr Ramon Gray, Weybridge  
Mr Peter Hickman, The Dittons  
Rachael I. Lake, Walton  
Mrs Mary Lewis, Cobham  
Mr Ernest Mallett MBE, West Molesey  
Mr Tony Samuels, Walton South and Oatlands  
Mr Stuart Selleck, East Molesey & Esher

### **Borough Council Appointed Members**

Cllr Andrew Davis, Weybridge North  
Cllr Roy Green, Hersham Village  
Cllr Peter Harman, St George's Hill  
Cllr Malcolm Howard, Walton South  
Cllr Andy Muddyman, Weybridge Riverside  
Cllr T G Oliver, Esher  
Cllr Mrs Mary Sheldon, Hersham Village  
Cllr Graham Woolgar, Walton Central

Chief Executive  
**David McNulty**

			
Mrs Margaret Hicks (Chairman)  Hersham	Mr Michael Bennison (Vice-Chairman)  Hinchley Wood, Claygate & Oxshott	Mr Ramon Gray  Weybridge	Mr Peter Hickman  The Dittons
			
Rachael I Lake  Walton	Mrs Mary Lewis  Cobham	Mr Ernest Mallett MBE West Molesey	Mr Tony Samuels  Walton South & Oatlands
	 <b>SURREY</b> <small>COUNTY COUNCIL</small>  <b>Local Committee (ELMBRIDGE)</b>  <b>County Councillors 2013-17</b>		
Mr Stuart Selleck  East Molesey & Esher			

For councillor contact details, please contact Cheryl Poole, Community Partnership and Committee Officer ([cheryl.poole@surreycc.gov.uk](mailto:cheryl.poole@surreycc.gov.uk)/ 01372 832606) or visit [www.surreycc.gov.uk/elmbridge](http://www.surreycc.gov.uk/elmbridge)

			
Cllr Andrew Davis Weybridge Riverside	Cllr Roy Green Hersham Village	Cllr Peter Harman Weybridge St George's Hill	Cllr Malcolm Howard Walton South
			
Cllr Andrew Muddyman Weybridge Riverside	Cllr Tim Oliver Esher	Cllr Mrs Mary Sheldon Hersham Village	Cllr Graham Woolgar Walton Central
		 <p><b>Elmbridge</b> Borough Council <i>... bridging the communities ...</i></p> <p><b>Local Committee (ELMBRIDGE)</b></p> <p><b>Borough Council Co-optees 2016-17</b></p>	

For councillor contact details, please contact Cheryl Poole, Community Partnership and Committee Officer ([cheryl.poole@surreycc.gov.uk](mailto:cheryl.poole@surreycc.gov.uk)/ 01372 832606) or visit [www.surreycc.gov.uk/elmbridge](http://www.surreycc.gov.uk/elmbridge)

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Cheryl Poole, Community Partnership & Committee Officer on 01372 832606 or write to the Community Partnerships Team at Elmbridge Civic Centre, High Street, Esher, KT10 9SD or [cheryl.poole@surreycc.gov.uk](mailto:cheryl.poole@surreycc.gov.uk)

**This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.**

#### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*

***Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.***

***Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.***

*If you have any queries regarding this, please contact the representative of **Community Partnerships Team** at the meeting.*

#### **1 APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN**

To note that the Council has appointed Mrs Margaret Hicks as the Chairman and Mr Mike Bennison as Vice Chairman of the Elmbridge Local Committee.

#### **2 APPOINTMENT OF CO-OPTED MEMBERS FROM ELMBRIDGE BOROUGH COUNCIL**

To note that Elmbridge Borough Council has nominated 8 Borough Councillors to serve on the Elmbridge Local Committee for the municipal year 2016/17.

#### **3 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

#### **4 MINUTES OF PREVIOUS MEETING**

To approve the Minutes of the previous meeting held on 21 March 2016 as a correct record.

(Pages 1 - 8)

## **5 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

## **6 ELMBRIDGE PRIMARY SCHOOL PARTNERSHIP WORK (FOR INFORMATION)**

Kerry Randle, Area Education Officer NE Surrey, will introduce this item and then Fiona Collins, Head teacher at Hinchley Wood Primary School will inform the Local Committee about the development of the Ember Learning Trust.

## **7 TRADING STANDARDS UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN)**

(Pages 9 - 20)

This report updates the Local Committee on the work of the Buckinghamshire and Surrey Trading Standards Service, particularly in Elmbridge in 2015/16.

## **8 CHAIRMAN'S ANNOUNCEMENTS (FOR INFORMATION)**

To receive any Chairman's announcements.

## **9 LOCAL COMMITTEE DECISION TRACKER (FOR INFORMATION)**

(Pages 21 - 22)

To note the updates in the tracker document.

## **10 PETITIONS**

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by e-mail to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

Petitions received:

1. A petition with 184 signatures requesting SCC to introduce a pedestrian crossing and traffic calming measures near St Lawrence Junior School, East Molesey

2. A petition with 221 signatures requesting SCC to convert the existing footway along the A245 between Byfleet and Cobham to shared cycling/pedestrian use
3. A petition with 18 signatures requesting SCC to resurface Rectory Close, Long Ditton
4. A petition with 40 signatures requesting SCC to extend the double yellow lines 10m further from the junction (Oatlands Ave and Oatlands Close, Weybridge)

**a PETITION RESPONSE (FOR INFORMATION)**

(Pages 23 - 28)

In December 2015 Elmbridge Local Committee received a petition requesting 'SCC to urgently improve road safety on Manor Rd North leading to Claygate Lane for all pedestrians and cyclists'. This report outlines actions taken so far to date in the investigation of the problems and makes reference to the type of measures that could be used to tackle the issues as highlighted by the petition.

**11 PUBLIC QUESTION TIME**

To answer any questions from residents or businesses within the Elmbridge Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

**12 MEMBER QUESTION TIME**

To receive any written questions from Members under Standing Order 47.

**13 RECOMMENDATIONS FROM WEYBRIDGE PARKING REVIEW (EXECUTIVE FUNCTION)**

(Pages 29 - 62)

This report asks the Local Committee to agree the proposals from the Weybridge parking review, funding for parking infrastructure and the recommendations arising from the new legislation surrounding school keep clear markings.

**14 UPDATE ON TERRACE ROAD CYCLE PATH SCHEME (EXECUTIVE FUNCTION)**

(Pages 63 - 80)

This report updates the Local Committee on the Terrace Rd Cycle Path Scheme.

**15 ELMBRIDGE LOCAL CYCLING PLAN UPDATE (EXECUTIVE FUNCTION)**

(Pages 81 - 86)

This report sets out the progress made on developing the Elmbridge Cycling Plan and asks the Local Committee to agree the recommendations of the Cycling Task Group.

**16 HIGHWAYS UPDATE (EXECUTIVE FUNCTION)**

(Pages 87 - 94)

This report summarises progress with the Local Committee's programme of Highways works for the current Financial Year 2016-17 and asks the Local Committee to approve the amended budget allocation.

**17 REPRESENTATION ON OUTSIDE BODIES AND TASK GROUPS (FOR DECISION)**

(Pages 95 - 106)

This report seeks to appoint Local Committee Members to outside bodies and task groups for the 2016/17 municipal year and seeks approval for the terms of reference for the task groups.